

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- educate all students to their fullest potential*
- provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mr. John A. Larkin, President
Mrs. Lynn T. Sakmann, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mrs. Michelle M. Davis
Mr. Randall E. Hinsey, Jr.
Mrs. Joanne E. McCreedy
Mr. Gregory L. Portner

Non Members

Mrs. Corinne D. Mason, Board Secretary
Dr. Pamela R. Pulkowski, Assistant Superintendent

Ex Officio Member

Mr. David H. Robbins, Acting Superintendent

SCHOOL BOARD MEETING

Monday, September 28, 2009 – 7:00 P.M.

Community Board Room

OPENING

- I. Call to Order – Mr. John A. Larkin, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Announcement of Recording by the Public
- IV. Roll Call by Secretary
- V. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- October 13, 2009 – Personnel/Policy Committee – 5:00 p.m.
- October 13, 2009 – Finance/Facilities Committee – Following Personnel/Policy Meeting
- October 26, 2009 – Curriculum/Technology Committee – 5:00 p.m.
- October 26, 2009 – School Board Meeting – 7:00 p.m.

All listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

PRESENTATION

- G. Ross Kelly, President, Eastern Division, Energy Education

PUBLIC COMMENT ON AGENDA ITEMS/AUDIENCE RECOGNITION

**September 28, 2009 Board Meeting
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MINUTES & CORRESPONDENCE

- I. Approve Board Meeting Minutes –
 - August 24, 2009 Board Meeting

BOARD MOTION

Move that the Board of School Directors approve the board meeting minutes as noted.

COMMITTEE REPORTS AND PROPOSED ACTION ITEMS

Finance/Facilities

- I. Approve Financial Reports – August 2009 that are included in the official minute book and provided to Board members.
- II. Approve payment of properly approved vendor invoices for the General Checking, Athletic Checking, Food Service Checking and Capital Reserve Checking accounts.
- III. Approve revisions to transportation schedules for 2009-10.
Background information: Due to increased ridership, it has become necessary to add another bus, giving the District a total of twelve buses. This is not a budgeted item for 2009-10.
- IV. Approve Beth Mell as bus driver for additional bus route.
- V. Approve application for Title III grant monies in the amount of \$10,719.
Background information: These monies will be used for the ESL Summer Program, including transportation.
- VI. Approve request for exoneration of per capita tax in accordance with Policy 605.
- VII. Approve resolution authorizing Kozloff Stoudt to represent the Wyomissing Area School District in the Berks County Board of Assessment Appeals per Resolution No. 9-28-09-1 (attachment provided in September 14, 2009 Board packet).
- VIII. Approve the Wyomissing Alumni Association to use the Community Board Room as their base for activities.
- IX. Approve maintenance service agreement with NRG Building Services in the amount of \$23,590.
Background information: This service agreement provides for the maintenance of the TAC Invensys “BAS/ATC” system that is controlling the HVAC equipment in the District. It is intended to ensure that the proper controls receive the calibration, adjustment and maintenance that is required for the proper, efficient operation of the equipment and minimize the inconvenience and cost associated with emergency repair service. This is a budgeted item for 2009-10.

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BOARD MOTION

Move that the Board of School Directors approve the Finance/Facilities items as noted.

Curriculum/Technology – No agenda items.

Personnel/Policy

- I. Approve Administrative Appointment - _____, Assistant Principal at the JSJS, at an annual salary of _____, effective _____.
- II. Approve Support Teacher for New Professional Staff - **Christopher Stanchek** for **Jonathan Gerber**, Long-Term Substitute English Teacher at the JSJS, \$250 stipend, effective for the first semester of the 2009-10 school year.
- III. Approve Support Staff Resignation - **Stacey Conway**, Administrative Assistant to the Director of Human Resources, effective September 30, 2009.
- IV. Approve Support Staff Appointments:
 - a. **Patricia Magrann**, Full-time Special Education Instructional Aide at WHEC, at a rate of \$10.60/hr., effective September 29, 2009.
 - b. **Patricia Skorpinski**, Full-time Special Education Instructional Aide at WREC, at a rate of \$11.00/hr, effective October 5, 2009.
 - c. **Megan Phillips**, Part-time Special Education Instructional Aide at the JSJS, at a rate of \$10.60/hr., effective September 29, 2009, pending receipt of necessary documents.
 - d. **Mary Ann Gibney**, Part-time Computer Lab Aide at the JSJS, at a rate of \$10.80/hr., effective September 29, 2009, pending receipt of necessary documents.
 - e. **Mary Hafer**, Part-time Van Driver, at a rate of \$10.35/hr., effective September 29, 2009.
- V. Ratify Food Service Hours - **Ron Blatt**, to assist with Pizza Day at WREC, effective for the 2009-10 school year, at a rate of \$7.92/hr., for a maximum of 100 hours.
- VI. Approve Additional Hours for Nursing Staff:
 - a. **Mary Hollinger**, School Nurse at WHEC, administration of flu shots to District employees, at an amount not to exceed 6 hours, at the current work outside of contract rate, the week of September 21, 2009.
 - b. **Sally McNichol**, School Nurse at the JSJS, administration of flu shots to District employees, at an amount not to exceed 6 hours, at the current work outside of contract rate, the week of September 21, 2009.
 - c. **Tina O'Hara**, Health Room Assistant at WHEC, administration of flu shots to District employees the week of September 21, 2009, and a meeting with a parent August 27, 2009, at an amount not to exceed 6 hours, at her current Board approved hourly rate.
 - d. **Laura Schaeffer**, School Nurse at WREC, administration of flu shots to District employees, at an amount not to exceed 6 hours, at the current work outside of contract rate, the week of September 21, 2009.

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- VII. Ratify Additional Hours for Support Staff to attend conferences in order to comply with PDE mandated requirements:
- a. **Elizabeth Barrer**, Part-time Special Education Instructional Aide at WHEC, Paraprofessional Training June 16, 2009, at her approved hourly rate, not to exceed a maximum of 6 hours.
 - b. **Donna Bottiglieri**, Full-time Special Education Instructional Aide at WHEC, Autism 101 Academy August 18, 2009, at her approved hourly rate, not to exceed a maximum of 6 hours.
 - c. **Glenda Jarrett**, Full-time Special Education Instructional Aide at WHEC, Autism 101 Academy August 20, 2009, at her approved hourly rate, not to exceed a maximum of 6 hours.
 - d. **Eve Pardo**, Full-time Special Education Instructional Aide at the JSHS, Autism 101 Academy August 20, 2009, at her approved hourly rate, not to exceed a maximum of 6 hours.
- VIII. Approve Professional FMLA/Child Rearing Leave - **Dana Lloyd**, English Teacher at the JSHS, a family and medical leave of absence and child rearing leave, effective on or about December 14, 2009 and returning on or about March 18, 2009.
- IX. Ratify FMLA Leaves:
- a. **Hilary Decker**, Full-time Special Education Instructional Aide at the JSHS, a family and medical leave of absence, effective August 31, 2009 until September 25, 2009.
 - b. **Thomas Ritter**, Secondary Math Teacher at the JSHS, an intermittent family and medical leave of absence effective August 31, 2009 through September 11, 2009.
- X. Ratify Change in Effective Date for FMLA/Child Rearing Leaves:
- a. **Mariel Jordan**, English Teacher at the JSHS, began her leave on September 15, 2009.
 - b. **Michelle Kersikoski**, RTI Teacher at WREC, began her leave on September 9, 2009.
 - c. **Jody Maryniak**, Speech and Language Pathologist, began her leave on August 31, 2009.
- XI. Approve Support Staff Unpaid Leave Requests:
- a. **Teresita Gallegos-Rosa**, Part-time Reading Aide at WHEC, unpaid leave from October 22-27, 2009.
 - b. **Suzanne Herbst**, Part-time Food Service Worker at WHEC, unpaid leave from October 13-16, 2009.
 - c. **Lori Scargle**, Part-time Teacher's Instructional Aide at WHEC, unpaid leave from October 13-23, 2009.
 - d. **Marjorie Stavelton**, Part-time Food Service Worker at the JSHS, unpaid leave from October 5-9, 2009.
 - e. **Lauren Yelinek**, Full-time Special Education Instructional Aide at WHEC, unpaid leave from November 9-11, 2009.
- XII. Approve Professional Unpaid Leave Request - **Mary Reinert**, Special Education Teacher at the JSHS, unpaid leave from December 9-11, 2009.

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- XIII. Approve Stipend - **Peter Beck**, Auditorium Production Coordinator, for the 2009-10 school year, with a stipend of \$2,500.
- XIV. Approve Supplemental Advisor Resignations:
- a. **Andrew Haas**, Boys' Soccer Varsity 2nd Assistant Coach, effective September 10, 2009.
 - b. **Andrew Haas**, Girls' Soccer Varsity 2nd Assistant Coach, effective September 10, 2009.
- XV. Ratify Supplemental Advisor Appointments:
- a. **Joseph Allen**, Cross Country Jr. High 2nd Assistant Coach, 13.75 points, \$1,162, effective August 31, 2009.
 - b. **Matt Heffner**, Volleyball Jr. High 2nd Assistant Coach, 11.5 points, \$756, prorated, effective September 14, 2009.
 - c. **Jesse Voigt**, Boys' Soccer Varsity 2nd Assistant Coach, 24.5 points, \$920, prorated, effective September 23, 2009, pending receipt of necessary documents.
- XVI. Approve Additions/Deletions to the District Substitute List.
- XVII. Approve Additions to the District Volunteer List.

Policy Item

- I. Approve first reading of Policy 104 – Nondiscrimination in Employment Contract Practices.

BOARD MOTION

Move that the Board of School Directors approve the Personnel and Policy items as noted.

SUPERINTENDENT'S REPORT

- I. Discuss options for the superintendent search consultant.

ADMINISTRATIVE REPORTS

- I. Treasurer's Report (Informational)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT